



Shepherd High School



100 Hall Street
Shepherd, MI 48883
Phone: 989-828-6601
Fax: 989-828-5452
www.shepherd.edzone.net

Mr. Douglas J. Bush
Principal
Ms. Carrie Gauthier
Assistant Principal
Curriculum Director

October 18, 2013

LETTER OF RECOMMENDATION FOR RACHEL TRAVIS

Rachel is a friendly young lady who is trustworthy, mature, and hard working. I have known Rachel for three years, as a student in my Accounting and Business Technology classes, as a mentor student to others, and by her involvement in several extracurricular activities. In class, Rachel is a self-motivated, organized, and responsible student who completes assignments on time with high quality, and has an excellent attendance record. She has set high goals for herself and is dedicated to achieving her goals. She is willing to take on challenges and initiate new projects. Rachel takes pride in her work and strives to do her very best. She has a positive outlook on life and is enjoyable to have in class.

Rachel has demonstrated her academic and leadership skills by her involvement in many extracurricular activities. She is a member of the National Honor Society, Student Council, Business Professionals of America, Technology Team, Band, and the Book and Science Clubs. Rachel is on our high school's Cross Country, Varsity Basketball, and Varsity Softball Teams. Rachel's strong organizational skills have been effective in coordinating her academic responsibilities with her extra curricular activities.

As President of Business Professionals of America and Vice President of Student Council, Rachel has developed excellent leadership skills. Rachel has organized fundraisers and planned the agendas for meetings. Her caring nature has been expressed by her involvement in many community service activities. She volunteers for the annual Maple Syrup Festival, local Blood Drives, and Canned Food Drives.

In the fall, Rachel plans to further her education at the University of Michigan and pursue a master's degree in business at the Ross School of Business.

Sincerely

Caroline Pramuka
Business Services & Technology Teacher
Shepherd High School